

23 July 1963

MEMORANDUM FOR: Assistant Deputy Director for Intelligence

SUBJECT: Cartography Division Support of NIS

REFERENCES: (a) Memorandum from Chief, Cartography Division, ORR to AD/BI, dated 3 May 1963.

(b) Memorandum for AD/RR from AD/BI, dated 14 May 1963.

1. Reference is made to the matter of transfer of the NIS Map Coordinator function to OBI from the Cartography Division in ORR (D/GC).

2. When this question was raised by reference (a), OBI in reference (b) stated that this responsibility could not be assumed without an additional person in the Publication Division (D/P), OBI, for which there was no position. However, OBI offered to explore other ways to assist D/GC in meeting its over-all NIS commitment and subsequently arranged for D/P to relieve D/GC of the graphics support to ORR and OSI contributors to the NIS, and the production of NIS section cover maps. While OBI did not specifically relate the function of Map Coordinator with the responsibilities D/P agreed to absorb, in the context of reference (b) OBI took it that the matter was closed and that D/GC would retain the Map Coordinator responsibility. OBI had no anticipation that it would assume these other D/GC responsibilities and then also be expected to take on the Map Coordinator function.


3. It is noted that one of the functions of NIS Map Coordinator is to maintain up-to-date changes, as provided by the D/GC branch chiefs, on all NIS Base Maps and to provide the contributors with the information. Regardless of other considerations it would not be efficient or feasible to transfer to OBI this function which is intimately related to the cartographic area specialists.

4. Another major duty of the Map Coordinator is the "proofing" of maps which are almost entirely Defense items. At the suggestion of D/GC we recommended to DIA that all of its map contributions be submitted to CIA fully proofed and ready for OBI editing. In May DIA replied that it would be some six months before DIA would be in a position to consider assumption of this extra workload.

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5. A third major duty of the Map Coordinator is the final review of HIS maps which utilize the HIS Standard Base to ensure that the contributors have corrected original plates as specified by CBI. It would appear that CBI might be able to make necessary adjustments to assume this last responsibility without an additional position in the event that the map proofing status quo is maintained pending DIA take-over and that monitoring of the base map changes be appropriately retained in D/GC.

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Assistant Director
Basic Intelligence

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